

## **TERMS & CONDITIONS**

All reservations for our private dining rooms are subject to these terms and conditions and no variation thereof will be accepted unless agreed in writing by The Delaunay.

1. MINIMUM SPEND – Our private dining rooms come with a food and beverage minimum spend as below, inclusive of VAT and exclusive of a discretionary service charge of 15%. The minimum spend rate differs depending on which room and session. Minimum spends are reviewed annually on 1st September and may differ during our November/December Christmas period and on special events. Please ask for details.

	The Corner room (max 10 guests)	The Kean room (max 16 guests)	The Combined rooms (max 24 guests)	The Corner room (max 10 guests)	The Kean room (max 16 guests)	The Combined rooms (max 24 guests)
Session	Until 31st August 2023			From 1st September 2023		
Breakfast	£250	£400	£500	£250	£400	£500
Lunch	£500	£700	£950	£500	£750	£1000
Dinner	£700	£1000	£1300	£750	£1000	£1500

- **2. DEPOSIT** In order to secure your reservation, we require the full food and beverage minimum spend as a deposit. This amount will then be deducted from your final bill on the day of your reservation.
- **3. PRIVATE DINING MENUS** We kindly request the menu choice for your party 2 weeks in advance, along with any specific dietary requirements or allergies. Our menus and wines are based on seasonal availability and the dishes and pricing are subject to change.
- **4. DIETARIES & ALLERGENS** We kindly request the full disclosure of any guests in your party that may have a dietary requirement or allergen that may affect their visit to The Delaunay.
- **5. FINAL NUMBERS** Final guest numbers are required no later than 72 hours in advance of the booking. Please note you will be charged the full menu price for the final numbers confirmed. We will do our best to accommodate an increase in guest numbers, however, this may not be possible.
- **6. CANCELLATION** In the unfortunate circumstances that you need to cancel the confirmed booking our cancellation policy is as follows. Cancellation must be advised in writing.
  - Greater than 30 days in advance of the event no fee will be charged, and any deposit paid returned.
  - 29 days and less in advance of the event 50% deposit forfeited.
  - 7 days and less of the event 100% deposit forfeited.
- **7. FORCE MAJEURE** Should the venue be ordered to close by the local authority due to a local or national pandemic, the deposit will be held and carried over to a future date.
- **8.** Only food produced by The Delaunay kitchen is permitted for consumption on the premises. The only exception is a Kosher meal from a reputable caterer. However, please note, as we cannot verify the ingredients or production, we are unable to take any responsibility for the item. We have a variety of homemade cakes available for pre-order.
- **9.** Please arrive on time for your reservation and note the return time applicable to your party as the table may be rebooked later in the day.

- **10.** We request advance notice for the use or supply of all decorative items. This includes flowers, balloons or candles. Confetti or similar is strictly not permitted.
- **11** Any proposed event photography must be pre-approved. No professional cameras are permitted without prior written consent.
- **12.** We allow background music in the private dining rooms, and a sound dock can be provided on request. Live music of any kind amplified, or acoustic is not permitted.
- **13.** Unfortunately, we do not have a provision to offer space in the restaurant bar area before or after your booking. Subject to availability we can arrange drinks in the room.
- **14.** For the safety of our staff and guests, we reserve the right to coordinate security measures and use CCTV throughout our venues.
- **15.** VAT is included in all prices. A 15% discretionary service charge will be added to your bill.
- **16.** The final bill is to be settled at the end of the event.
- **17.** No damage is caused to The Delaunay, its fittings, decorations and furnishings.